

This monthly report is intended to provide the Vernon College Board of Trustees, Vernon College Foundation Board members, as well as college faculty and staff, with updated information regarding significant college activities, issues, and accomplishments.

College Governance – Dr. Dusty R. Johnston, President

- At the February 11, 2026 board meeting the Vernon College Board of Trustees considered and approved:
 - Financial and Investments report
 - Independent auditor for fiscal year ending August 31, 2026
 - Proposed room and board rates for academic year 2026-2027
 - No increase to tuition and fee rates for academic year 2026-2027
 - 2026-2027 academic calendar
 - Personnel changes
 - Extension of Deans and Vice-president contracts
- At the same meeting, the board heard updates and reports on:
 - Vernon College Foundation meeting
 - 2026 Spring enrollment
 - Athletic scholarships
 - Faculty Senate
 - CCC
 - Sprague building (Skills Training Center) purchase discussion
 - Multi-year contract revision
 - Student Highlight
 - Athletic Events
 - Philanthropic data
- There is a tremendous amount of work and exploration taking place to create a new and updated online testing policy and procedure. As online learning continues to grow, it is incumbent on Vernon College to insure the rigor and integrity of online courses and testing.
- Rick Sims from Bundy, Young, Sims, and Potter architects is developing a request for proposals to upgrade the electrical at the large residence hall on the Vernon campus.
- Reminder of upcoming events
 - Vernon College Foundation Online Auction – March 3-5, 2026
 - March Board of Trustees meeting – Wednesday, March 11, 2026
 - Spring Break – March 9-13, 2026
 - Vernon College Theater production—*The Butleress*—March 26-28 @ 7:00 pm—Vernon College Auditorium
 - Easter Eggstravaganza—photos with Easter Bunny and Chappie – Tuesday, March 31, 2026—4:00 pm-5:30 pm—Vernon Campus
 - Board of Trustees meeting – Wednesday, April 8, 2026 – 11:30 a.m. Vernon Campus
 - Vernon College Foundation Board meeting – Thursday, April 16, 2026 – 10:00 a.m. – Century City Center
 - Honors Convocation – Thursday, April 23, 2026—6:30 pm—MEPC—Wichita Falls
 - Sports Banquet – Monday, May 4, 2026—6:00 pm—Wilbarger Auditorium
 - Commencement – Thursday, May 7, 2026--6:00 pm--Kay Yeager Coliseum, Wichita Falls
 - 4:30 p.m. Graduate Check-in—all students
 - 5:30 p.m. Board members, faculty, staff, and students prepare for entrance
 - 6:00 p.m. Graduation – All students
 - ADN Pinning—Friday, May 8, 2026—10:30 am—Wilbarger Auditorium

Instructional Services – Shana Drury, Vice President

- Dr. Mary Rivard attended an ACEN site visit in Louisville, KY Feb. 16-20, 2026.
- Dr. Steven Underhill has been chosen to serve on a WECM committee regarding the review of the business courses in the Finance Cluster.
- Jason Scheller has been selected to be a board member of the Society for American Baseball Research organization.
- Meetings with several area ISDs regarding dual credit plans for 26-27.
- Shana Drury attended and presented at the Dual Credit Luncheons regarding CTE opportunities.
- Anne Patterson and Erika Hernandez attended the CDL Hiring event in Graham held by North Texas Workforce Solutions to promote our CDL training.
- Professional Reviews
- Finalized Nursing application process through Element 451.
- TRUE grant discussions. This grant provides scholarships in 26-27 for Welding, Electrical Engineering, and HVAC.
- Worked with Student Services to outline CTE completer processes.
- VC Notification discussion with Student Services.
- Linda Kalski, Brandy Meza, Angela Ward, Susie Ferguson, Brenda Elbert, and Elisha Wehrwein attended the TCCTA conference in Frisco on Feb. 19-21.
- Kicked off Vernon Leadership program. VC is a Visionary Sponsor. Shana Drury serves as Chair of the board. VC has 3 participants in the Class of 2027: Cindy Hotz, Crystal Wells, and Maria Servin.
- Sharon Cudjo attended Texas Association of Deans and Directors of Professional Nursing Programs Feb. 19-20 in Austin.
- Division Chairs are working on Summer and Fall schedules.
- Instructional Services is working on needed Employee Handbook changes/recommendations, a face-to-face classroom observation form, adjunct professional review revision, and proctored testing guidelines for Fall (just to name a few).
- This spring semester, 12 faculty members are attending a course redesign training to implement a standardized rubric for their online courses:

ENGL 2322	British Literature I	Dean Johnston
ENGL 2323	British Literature II	Cindy Coufal
RNSG 1311	Nursing Pathophysiology	Julata Brooks
VNSG 1201	Mental Health & Mental Illness	Tom Hickey
LEAD 1100	Workforce Development w/Critical Thinking	Bettye Hutchins
PHRA 1301	Introduction to Pharmacy	Katrina Gundling
PSYC 2301	General Psychology	Lori Arnold
HIST 1301	US History I	Jason Scheller
BIOL 1302	A & P II	Will Roberson
MATH 1342	Elementary Statistical Methods	Andres Sotelo
ITNW 1309	Fundamentals of Cloud Computing	Jeff Griner
WLDG 1337	Introduction to Welding Metallurgy	Chaz Tepfer

Student Services – Dr. Criquett Chapman, Vice President

Highlights in February:

Dean – Housing & Marketing/Recruiting

- Professional Reviews
- Counselor Road Trip
- February 2 – Boys and Girls Club Presentations
- February 3 – Leadership Wichita Falls at CCC
- February 4 – onsite at Seymour HS
- February 5 – onsite at Burkburnett Middle School
- February 5 – STC tours

- February 6 – onsite Holliday HS
- February 10 – onsite Memorial HS
- February 11 – Communities in Schools tours Vernon Campus
- February 13 – onsite VHS
- February 16 – onsite scholarship workshop CCC
- February 17 – onsite Midway HS
- February 17 – onsite scholarship workshop at STC
- February 18 – onsite Henrietta HS
- February 18 – onsite scholarship workshop Vernon
- February 19 – Harrold HS group tour Vernon Campus
- February 19 – onsite City View HS
- February 20 – onsite IPHS
- February 24 – onsite Premier HS
- February 25 – Student Services Retreat
- Congratulations to Madison Kretzmer for being named Mentor of the Year by Big Brothers Big Sisters of Wichita County.

Admissions/Registrar/Testing

- Cyndi Danner, Layce Cates, and Sjhonton Fanner evaluated transcripts.
- Lupita Avitia sent welcome emails to all new VC students.
- Karla Wooten, Cyndi Danner, Julie Lama, Lupita Avitia, Rebecca Ashlock, and Layce Cates used Element 451 for application processing and student messaging.
- Kareen La Touche working with international students and training in Adm/Reg processes.
- Sjhonton Fanner and Colleen Moore dropped non-attending students for spring 1 and spring, with the assistance of Crystal Wells.
- Colleen Moore presented the Spring 2026 Enrollment at the Board meeting.
- Admissions participated in the VA Education Scholarship Event.
- Admissions participated in the Student Services Development Day.
- Ashley Burnham and Amanda Luevano administered 189 tests in the Testing Centers! Tests administered: TSI, TCEQ, GED, TCOLE, TCFP, NREMT, CLEP, Accuplacer, and HESI.
- Ashley Burnham and Amanda Luevano entered scores in Element451 and Colleague.

Financial Aid

- Posted the Financial Aid Blog for February “3 Ways to Spot a Student Loan Scam” to assist students in protecting themselves from predatory activities.
- Posted many Facebook and Instagram posts on financial aid disbursements, completing the 2026-27 FAFSA and the 2026-27 VC Scholarship application along with outside scholarship opportunities.
- Staff evaluations completed.
- Completed and submitted the Financial Aid Integrated Postsecondary Education Data System (IPEDS) Survey.
- Ellen Binion assisted with the Café con Leche community FAFSA workshops at Memorial High School on February 12th and Legacy High School on February 23rd.
- Participated in the VA Scholarship event at CCC on February 12th.
- Financial Aid Staff assisted with a FAFSA workshop at Vernon High School from 8:30-1:30 on February 13th.
- Began working on the Get Your Pell On campaign to prepare Pell eligible students for summer 2026. Emails are set to go out March 2, 2026.
- Sent out the Frequently Asked Questions email from Colleague to students receiving federal and state aid.
- 2026-27 VC student budgets were submitted to the THECB.
- Submitted 2026-27 catalog corrections.

Student Success

- Student Success Specialists:
 - Wayland Baptist set up a table at CCC on Feb 5th.
 - Carolann Humphrey trained Student Success on the new nursing application on Feb 6th.
 - Student Success along with Division Chairs/faculty met to review the Early Alert/ VC Notification process on Feb 13th.
 - Student Success participated with all of Student Services on Feb 25th for Development Day at Region IX.
 - Sleep Well Exhibit positioned at several locations in VER and CCC from Feb 16th – March 6th.
 - Kelli Lehman, Alex Knox, and Ann Marie McMillan attended the TEXANN (Texas Academic Advising Network) conference Feb 18th – 20th.
 - I'm First, program for first generation students, met Feb 18th in VER and Feb 19th in CCC reviewing Academic Standards and GPAs.
 - Completed all Professional Reviews in February.
 - Student Success Specialists began working in person and through Canvas with students in the Academic Improvement Program.
- Veterans Affairs Benefits:
 - Hosted VA Scholarship Event on Feb 12th.
 - Completed 2nd Certifications for over 110 students.
- Dual Credit:
 - Christian Ford, Shana Drury, Mark Holcomb, and Bettye Hutchins met with Benjamin ISD to talk about 26-27 CTE Dual Credit on Feb 5th.
 - Christian Ford, Kelly Miller, Rachelle Edwards, Michelle Alexander, Malinda Fleming, and Crystal Wells met to talk about best practices for book for FAST Dual Credit students on Feb 5th.
 - Christian Ford, Lauren Loskot, Shana Drury, Mark Holcomb, and Bettye Hutchins met with City View ISD to talk about 26-27 CTE Dual Credit on Feb 5th.
 - Benjamin ISD, Chillicothe ISD, Crowell ISD, Northside ISD, and Vernon ISD attended a Dual Credit luncheon held at VER on Feb 10th.
 - Midway ISD held a Dual Credit Student Orientation that Lauren Loskot was able to present on Feb 11th.
 - Burkburnett ISD, Christ Academy, Henrietta ISD, Iowa Park ISD, Midway ISD, Wichita Falls ISD, and Windthorst ISD attended a Dual Credit luncheon held at CCC on Feb 12th.
 - Lauren Loskot attended the TEXANN (Texas Academic Advising Network) conference Feb 18th – 20th.
 - Michelle Alexander, Erica Nevarez, and Kelly Miller visited Quanah ISD to discuss Dual Credit scholarships and opportunities on Feb 24th.
 - Memorial HS hosted an Application Workshop in Feb 26th.
 - Vernon College participated in National Counselor Week February 2nd-6th by honoring each of the Dual Credit High School Counselors.
 - Lauren Loskot and Erica Nevarez visited every participating Dual Credit high school to provide blue cords for Vernon College Dual Credit students to wear during their High School Graduation.

Police

- Prepared the officer schedules for the month of March.
- Prepared coverage for all Special Events.
- All Fire, Safety, and Clery Reporting are up to date.
- All officers' daily logs are complete and have been looked through. No major issues currently

Upcoming in March:

- Planning of 2026-27 FAFSA 500 event in April with recruiting staff
- Resuming GE/FVT work
- March 2 – Memorial HS scholarship work
- March 3 - URHCS Expo
- March 4 – Region IX Transition Fair

- March 4 – Graham HS tours STC and CCC
- March 5 – Deaf Education Presentation
- March 16 – Region IX GED presentations
- March 17 – Shamrock Giveaway
- March 18 – Christ Academy
- March 20 – Henrietta HS tours CCC
- March 24 – Vernon Boys and Girls Club Adulting Day
- March 25 – Allied Health Career Fair at CCC
- March 25 – Memorial HS presentations
- March 26 – Memorial HS presentations
- March 26 – Cunningham Elementary Career Fair
- March 27 – Henrietta HS tours

Finance/Administrative Services/Physical Plant – Mindi Flynn, Vice President

Business Offices

- Working with SAO to ensure Vernon College has completed all biennial reports for the Public Funds Investment Act.
- Completed the FY2025 Local Revenues Data Request sent out by TACC.
- Presented payment information to Dual Credit Counselors at both DC luncheons.
- Spring Financial Aid refunds were disbursed to 733 students totaling \$1,219,096.
- Actively calling all dual credit students with remaining spring balances to try and collect tuition and fee monies.
- Cindy Hotz, Malinda Fleming, Samantha Samano and Shelly Mason delivered Meals on Wheels for Administrative Services in February.
- Mindi Flynn met with representative from Claims Administrative Services, John Baker, and was presented the Bill Hibbs Safety award for our safe practices in the workplace, resulting in Best 3 year loss ratio. The award also came with a \$500 scholarship to be given to a student.
- A new Pitney Bowes mail machine was installed on the Vernon Campus and five new Xerox machines were installed at CCC to replaced outdated equipment.
- Financial information was prepared for several grant applicants.
- Updated Administrative Services portion of the Catalogue, Employee Handbook and History of VC Focus data sheet.
- An RFP was posted for a new 7 passenger vehicle to be purchased for college use.
- Completed annual evaluations.
- Working with Great Western Dining as they transition leadership in the SUB.
- Interviewed for custodial technician. Hired Lesley Willie.

Physical Plant

- Both directors met with Teksys regarding security camera needs and placement.
- Several windows were replaced at the pool in King Gym and all pool windows were tinted.
- New work tables were built and installed in the cosmetology classroom in Vernon. Floors and dryers were repaired in cosmetology at CCC.
- Replaced handicap signage in parking lots in Vernon to make us ADA compliant.
- A water leak was repaired in the rodeo area.
- Repaired and painted wall in dental hygiene classroom after removal of x-ray machine.
- The windshield was replaced in the shop truck.
- Replaced two water heaters at CCC.
- Gathering quotes for two large grants that are in the application process.
- Ongoing retrofitting of LED lighting in buildings.
- Mowing weekly and landscaping at all locations.
- Cleaning and sanitizing daily and nightly, as well as stripping and buffing floors.

Human Resources

- Employment
 - Jack Monroe, Police Officer, Skills Training Center, effective February 16, 2026
- Resignation
 - Bruce “BJ” Smith, Maintenance Supervisor, Century City Center, effective March 13, 2026
- Michelle White
 - I had my first meeting as a board member for the Vernon Chamber of Commerce.
 - We met with Instructional Services about faculty credentials and SACSCOC reporting.
 - Met with Maria about SoftDocs questions.
 - Submitted a IT work ticket to update the monitor for our new hire/employee/work-study computer. It was completed 2/28/2026
 - New Hires - 5
2 full time staff
3 student
- Jackie Polk
 - Met with Instructional Services about faculty credentials and SACSCOC reporting
 - Completed American Association of University Professors Audit
 - Attended Wichita Falls Human Resources meeting 2/10/2026
 - Coordinated Century City Center Blood Drive 2/11/2026
 - Attended Basic Leadership Professional Development with Dr. Johnston 2/27/2026

Information Systems and Technology – Dr. Roxanne Hill, Vice President

VC IT Department

- Meetings
 - Weekly Colleague Team LEAD
 - The Texas CISO Meeting was attended by Dr. Roxanne Hill, February 2-6 in Ft. Worth, Texas.
 - Representing the Vernon College Information Systems & Technology Department, Dr. Roxanne Hill, Maria Servin, Crystal Tate and Jeff Chan visited Western Oklahoma State College for a facilities tour with emphasis on instructional technology and leadership program and college branding.
- Meals on Wheels
 - Delivered by Anna Martin and Lupita Avitia from the Admissions & Records Department on 2/18.
- Projects
 - Special thanks to the Maintenance Department and Elizabeth Gonzales for installing the jumbo projector screen in the auditorium on the lift system. This upgrade will allow the screen to be lowered easily for use and will greatly enhance our event capabilities.
- Tech Support
 - Dylan provided support to the Associate Degree Nursing Department during the HURST Review held at Century City Campus on 2/23, 2/24, 2/25.
 - Dylan was available for support to the Math Department during the exams held at Century City Center on 2/26.
 - Dylan was available for support to the Math Department during a Science meeting held at Century City Center on 2/27.
- Facility Requests
 - The Communities in School Tour was presented by the Recruitment department on 2/9 and Elizabeth Gonzales provided audio and visual equipment in the Auditorium.
- Training
 - QEP Brainstorming Session was presented by Caylen Myracle on 2/20 at Century City Center.
 - Tech Talk- Templates Q&A was presented by Crystal Tate on 2/27 at Century City Center.
- VC Birthday Club
 - Full-time Vernon College employees receive an email invitation—with an optional survey—to join the VC Birthday Club, where they’re celebrated at the start of their birthday month with a card and small gift bag.
 - For the month of February, seven full-time employees have been recognized.

- Help tickets submitted for February – (172) with 100% Satisfaction Score
 - Week Ending 1/31 Tickets Created (32) Tickets Closed (37) CSAT Score (0)
 - Week Ending 2/7 Tickets Created (72) Tickets Closed (72) CSAT Score (100)
 - Week Ending 2/14 Tickets Created (50) Tickets Closed (58) CSAT Score (0)
 - Week Ending 2/21 Tickets Created (18) Tickets Closed (22) CSAT Score (100)
- Quality Enhancement Resource Inventory
 - Six laptops were loaned the Veteran's Affairs department for use during the VA Scholarship Event held at Century City Center in the Atrium on 2/12.
- Vernon Campus Spring Festivities
 - The IST Department was represented in the VC Bookstore's Valentines Door Decorating Contest with one individual entry on the Vernon Campus in the Summer Applied Arts Building suite door.
 - Support of the Vernon Campus Social/Special Events Committee by committee member, Anna Martin and the IST Department welcomed 30 faculty and staff to its first potluck luncheon in the Chaparral Room, and created a great opportunity for connection and community.

Institutional Assessment, Planning, and Effectiveness – Dr. Brad Beauchamp

- Completed first year (of 5) of Clearinghouse PDP files
- Continuing work on Clearinghouse PDP files
- Completed data request for Instructional Services
- Completed data request for Institutional Advancement
- Completed data request for Student Services
- Completed data request for Admissions
- Completed data request for Public Records
- Moved all existing narratives from Anthology (Compliance Assist) to Watermark Planning & Self-Study
- Attended Dr. Johnston's leadership seminar
- Forming team for assessment of Personal Responsibility artifacts from Fall 2025
- Updating and editing the Discipline and Program Review templates

Institutional Advancement – Michelle Alexander

- Work continued preparing for the 2026 Vernon College Foundation On-Line Auction. This included soliciting items, collection and cataloging. The auction will be held March 3 – 5, 2026.
- Continued to assist scholarship applicants with their 2026-2027 applications. Review and contacted applicants with unfinished applications and encouraged them to complete them before the March 15 priority closing deadline.
- Round 2 of the 2026-2027 Application Process will open on or about March 20 and close June 15.
- The Vernon College Scholarship Committee will meet on March 19 to set the award parameters for 2026-2027 offers and awards. Offers will begin going out on March 20.
- Michelle Alexander participated in the virtual CASE 2026 Federal Funding Task Force Kickoff Meeting on February 3. She is Co-chair of the 2026 Task Force.
- Michelle chaired the February meeting of the North Texas Area United Way and participated in the Donor Dinner on February 24.
- Michelle participated in the Dual Credit Counselor's lunch on the Vernon campus, February 10 and the Dual Credit Counselor's lunch at CCC on February 12.
- Michelle met with the Counselor at Quanah High School along with Erica Nunez and Kelly Miller to discuss the Dual Credit Program, including the two Dual Credit Scholarship programs.

Athletics – Jason Jenkins

- Baseball started the season a little later than they wanted to. The first 6 games were cancelled due to weather. Once we were able to take the field the Chaps really came out swinging! They have won all of the series this month by winning three of the four games played weekly. They have posted a 13-5 record to start the season. As of this posting Benito Bonilla is 10th in the country for homeruns with 6. The Chaps are also putting out strong performances on the pitching mound and look to really make an impact on the North Texas Conference this season. Conference play begins on March 4th with Temple College being the

first series. The month goes on with contests against Cisco, Grayson, and then wraps up with Ranger College.

- Softball got off to a great start winning their first five games and then six of the next nine. Currently sit with a 11-7 record but have faced some very stiff competition. There is just one more week of non-conference play left for the Chaps and then conference will begin with Cisco. They then follow up with series against #1 Grayson, Ranger and last of the month is Hill. Really watch this group as they have some serious potential and could make those other schools very uncomfortable.
- Rodeo gets going again with an event at Freeman Coliseum in San Antonio on March 5-7th. They get a couple weeks off and wrap up the month at the Ranger College Rodeo in Sweetwater, TX on March 26th - 28. Many of the contestants are looking to put together a good spring season and make the College Finals Rodeo in June.
- Volleyball has been putting in some time and considerable effort over the past month. They look to showcase their talents coming up very soon with a trip to Midwestern State University in April and another trip to Southwest Oklahoma University shortly after. Lots of new faces will be around in the fall and those incoming freshmen are being touted as a very talented, athletic group.
- Breezy attended the Dry Needling Course in Austin last week and has added a great tool in her kit for treating our student-athletes.
- Jason will be attending meetings in Weatherford for the North Texas Junior College Athletic Conference and then will head to Odessa for the NJCAA Region V meeting. He has also been involved with the D1 Baseball Committee on Poll calls every Monday.

DRJ Comments

- I appreciate the work on instructional improvements that I shared with the instructional component last summer and early fall.
- Spring Break is upon us. I hope you enjoy some needed time off and come back to finish the semester strong.
- Please contact me with any input or questions at:
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 - Office – 940-552-6291 ext. 2200
 - Cell – 940-261-0060